



CONSTITUTION OF THE WESTERN CAPE ASSOCIATION FOR PLAY THERAPY

1. NAME

Afrikaans: Wes-Kaapse Vereniging vir Speltherapie

English: Western Cape Association for Play Therapy

2. ADDRESS

Postal address – Institute for Child, Youth and Family Studies, PO Box 16, WELLINGTON, 7654

Physical address – Church Street, WELLINGTON, 7655

3. DEFINITION OF TERMS

Executive Committee

The executive committee consists of the following portfolios: Chairperson, Vice-Chairperson, Secretary, Treasurer and one additional member.

Ordinary decision

Majority vote by voting members present at the meeting.

Special decision

Two-thirds majority vote by voting members present at the meeting.

Voting person

Only members of the association will be entitled to vote at any meeting.

Membership fees

Membership fees are fees that are payable annually for membership of the association.

Daily fees

Daily fees are payable by persons who only attend certain meetings as visitors or as guests.

4. GEOGRAPHICAL AREA

The Provincial boundaries of the Western Cape serve as the boundaries of the geographical area of the association concerned. Persons from other Provinces can be accommodated as visitors or guests.

5. AIMS

To establish a professional body for play therapists and other persons in the Western Cape Province who are involved in service delivery to the child.

6. OBJECTIVES

- Professional support to members mutually
- The extension and development of service delivery skills
- The establishing of interdisciplinary liaison
- The establishing of learning opportunities, for example in the form of study groups
- Opportunities for mutual social interaction

7. COMMITTEES

Executive Committee

During the annual general meeting an executive committee will be elected by means of an ordinary decision for a term of office of one year. Existing executive committee members are eligible for re-election if they make themselves available, but are limited to a maximum term of office of four (4) years as executive committee members.

If an executive committee member resigns, an acting person will be appointed by the chairperson. At the next ordinary meeting a substitute executive committee member will be elected by means of an ordinary decision.

Subcommittees

Subcommittees can be appointed according to needs identified by the members of the association.

Subcommittees will be appointed by means of an ordinary decision at any ordinary meeting and the members of such a subcommittee will also be elected by means of an ordinary decision.

8. MEETINGS

There will be four events during the year. Two of these events will be accompanied by a meeting of the Association – this will be in February and November. The latter will be the annual meeting. The third event will be a study group without a meeting. The fourth event will be in the form of a workshop.

Written notice of the date, time and place of the annual general meeting will be given at least fourteen (14) calendar days before the time. During the annual general meeting reports must be submitted by the chairperson and the treasurer.

9. MEMBERSHIP

Qualification requirement

Membership is open for any person who is interested in therapeutic service delivery to children.

Membership fees

Membership fees and daily fees are determined annually at the annual general meeting by means of an ordinary decision. Membership fees are payable on a yearly basis and daily fees are payable immediately before commencement of the meeting concerned.

10. FINANCES

The treasurer is responsible for the complete bookkeeping of the association's finances. The association's financial record will be audited annually by an external person and report of audited statements will be given to the members by the treasurer at the annual general meeting.

11. AMENDMENTS

Proposals for any amendments to this constitution can be made during the annual general meeting. Such amendment will be accepted or rejected by means of a special decision.

12. DISSOLUTION

Dissolution of this association will occur by means of a special decision at an annual general meeting, provided that together, with the written notice of the meeting concerned, notice was also given of the intention to take a decision regarding dissolution.

Dissolution can also occur by means of a special decision at a special meeting convened by means of a twenty-one (21) days written notice to all members, with mention of the intention to dissolve.

Any funds belonging to the association upon dissolution will be transferred to the Institute for Child, Youth and Family Studies at Wellington.

This constitution was approved at the **Annual meeting of 5 November 2009** at the TygerBear Training Centre.



CHAIR PERSON

6 November 2009

Date